

OAK PARK UNIFIED SCHOOL DISTRICT
5801 E. CONIFER STREET
OAK PARK, CALIFORNIA 91377
(818) 735-3206

BOND MEASURE CITIZENS' OVERSIGHT COMMITTEE

MINUTES

DATE: January 28, 2014
TIME: 7:00 p.m.
PLACE: Oak Park Unified School District Office
5801 E. Conifer Street
Oak Park, CA 91377
PRESENT: Members: Jim Faul, Steven Golove, Michael Schneider,
Marc Shapiro, Ronald Movich, Shary Trux, Helene
Winston, Vance Taylor, Carl Belichesky, District Staff:
Martin Klauss, Linda O'Gara. Guest speaker - Christy
White
ABSENT: Members: Sherwin Samuels, Dan Perini, and Jason
Wilburn

- I. Call to Order – 7:12 PM by Martin Klauss
- II. Roll Call/Introductions – were conducted
- III. Approval of Agenda for January 28, 2014 Meeting - Motion by Jim Faul, seconded by Ron Movich, all approved.
- IV. Approval of Minutes for Meeting of September 11, 2013 - Motion by Jim Faul, with corrections seconded by Helene Winston, all approved as amended.
- V. Presentation of Annual Bond Financial and Performance Audits for 2012-13
 - A. Copies of the Measure C6 and R Bond Audits were distributed to members of the committee.
 - B. Christy White from the audit firm of Christy White Associates went over the audits of each bond measure explaining how the audits were compiled and explanations were given regarding required areas, standard language used for auditing, site walks, sampling and findings for each.
- VI. Response by the OPUSD Board to the Committee's Reports for 2012 (*Discussion*)
 - A. A copy of the Response to the 2012-2013 OPCOC were distributed to the members of the committee
 - B. The committee would like to have paragraph 4 of the response cleared up – Martin will prepare a response and will have for the next meeting.
- VII. Identification of Information Requested for C6 Subcommittee Meeting (*Discussion*)
 - C. Confirmed the meeting date is February 4, 2014 at 7:00 p.m.
 - D. Requested a copy Measure C6 financial data for Calendar Year 2013
 - E. Confirming that Director, Educational Technology and Information Services will be at meeting.
 - F. Also requested for the meeting Technology Expenditures Roadmap and the OPUSD iPad Program – FAQ – Martin will bring to meeting.
 - G. Establish date for site tours - it was decided the tour is not needed until next summer.

BOND MEASURE CITIZENS' OVERSIGHT COMMITTEE
Minutes of September 11, 2013 Meeting

- VIII. Identification of Information Requested for R Subcommittee Meeting (*Discussion*)
- A. Confirmed the meeting date February 11, 2014 at 7:00 p.m.
 - B. Requested a copy Measure R financial data for Calendar Year 2013
 - C. Requested Keith Henderson to attend the meeting.
 - D. Review of 2013 and 2014 Measure R Master Plan
 - E. Establish date for site tours – it was decided the tour is not needed until next summer.
- IX. Open Discussion/Future Agenda Items (*Discussion*) - :
- A. Martin Klauss and OPCOC Chair Dan Perini will collaborate on development of the next agenda before distributing to the Committee as a whole.
 - B. Next full meeting will be on April 3, 2014 at the District Office at 7:00 PM.
- X. Adjournment - There being no further business before the Committee, the meeting was declared adjourned at 9:08 p.m.

Recorded by Linda O'Gara
Reviewed and Submitted by Shary Trux